

Temple University

Historical Curriculum Exception Form (Rev. summer 2012)

DO NOT SUBMIT EXCEPTION CASES THROUGH THE WORKFLOW

Student Name				Tuid			
School/College				Alt EMAIL:			
Address, if different from last address on record							
*							
Phone, if different from last phone number on record							
*							
If approved, student will be made active for term:							
*Fall 20		Spring 20		Summer 1, 20		Summer 2, 20	
Last term of attendance							
Exception Category (See 4a or 4b below):							
As a comparison, list the requirements/credits for old and new programs							
Program in which student requests to re-enroll				Current Program			
Catalog term:				Catalog term:			
In historic program, needs these major courses:				In current program, needs these major courses:			
		credits				credits	
In historic program, needs these University requirements:				In current program, needs these University requirements:			
TOTAL credits:				TOTAL credits:			
*RAP CODE NEEDED?		Yes		No		I verify that student's request for Historical Curriculum is on file Yes <input type="checkbox"/> No <input type="checkbox"/>	
*Updated Graduation Date:							
Dean/Dean's Designee:						Date:	
VPUS Designee:						Date:	
PROGRAM:		*		CATALOG TERM:		*	

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Historical Curriculum Exception Form (Rev. summer 2012)

**DO NOT SUBMIT EXCEPTION CASES THROUGH THE
WORKFLOW: Must Submit to VPUS**

Guidelines in the Undergraduate Studies Office and Graduate School for Evaluating Petitions for Exceptions to Historical Curricula Limits or Exceptions to the Re-enrollment provisions of the undergraduate Leave of Absence policy. (Rev 11/2011)

1. Undergraduate students, not on a Leave of Absence, should be re-enrolled in an active curriculum in the CURRENT University and Program requirements under the current Catalog year.
2. The University has asked academic units to strictly limit requests for students to be put in academic programs (degrees, majors, minors, and University requirements) made historical by Board action.
3. As a result, the authorization for the Registrar's office to activate Undergraduate student in historical programs/past catalog terms must be pre-approved in the Undergraduate Studies office for undergraduate curricula. When so approved, the Registrar's office enters the appropriate codes in the Learner record (SGASTDN).

4. Exception are possible when:

a. The student has been continually enrolled but a clerical error resulted in the student's program coed/curriculum being changed (or not changed)-or inaccurately entered in the first place. (Student statement is not necessary)

b. The undergraduate student has stopped out, but returning to the current curriculum/program would dramatically extend his/her time-to -degree. Generally, undergraduate students in this category, if admitted to the historical curriculum, would be expected to graduate in the **next full fall or spring term.**

*Courses must still exist that would allow the student to complete the historic curriculum/program and the allowance would not otherwise burden the instructional resources of the School/College

*The petition must first be approved by the Dean/Dean's Designee of the School or College before forwarding to the Undergraduate Studies office.

5. Provide justification for the exception below: